

## Introduction to the Teaching Profession EDF2005

**Instructor:** Lisa F. Bugden, Ed.D.  
**Email:** Inordmann@valenciacollege.edu  
**Office Hours:** By Appointment Only

**Semester:**  
**Class Meets:** Online in Blackboard

**Course Description:** This is a survey course including historical, sociological, and philosophical foundations of education, governance and finance of education, educational policies, legal, moral, and ethical issues and the professionalism of teaching. Students will be provided information on the Florida Educator Accomplished Practices, Sunshine State Standards, and the Professional Educator Competencies. Students are required to complete a minimum of 15 hours of field-based experience with children and youth in schools or similar settings and not via virtual modes of film or Internet. Credits: 3

**Required Text:** Sadker, D., & Zittleman, K. (2009). *Teachers, Schools, and Society: A Brief Introduction to Education Florida Version*. Third Edition. Boston: McGraw-Hill.

**Course Outcomes:** This course will enable students to:

1. Identify current and historical trends, issues and individuals who have influenced school curricula and the development of the school system in the United States.
2. Research and discuss the characteristics of effective schools.
3. Compare and contrast various governance structures, and identify the laws and crucial court cases that influence education practices and programs.
4. Assess the relationships between key educational philosophies and the development of educational practices in the United States.
5. Develop a personal philosophy of teaching and learning.

**Online Course:** This course is a fully online course where all of the content is delivered online using Blackboard. Students should have access to a computer and the Internet in order to access the course materials and are expected to check the Blackboard course at least every 48 hours to complete assignments and for communication from the instructor. For this 3 credit course, students would be required to participate in online activities to meet the 3 hours per week requirement in addition to preparation and study time needed for participation. For all assignments, grades and feedback can be found in My Grades in Blackboard. If problems with Blackboard occur, contact the Blackboard help desk immediately at [onlinehelp@valenciacollege.edu](mailto:onlinehelp@valenciacollege.edu) or by calling 407-582-5600.

**Communication Protocol for an Online Course:** Communication is very important in an online course and the medium used in this delivery model is written communication. Written communication can be difficult in that there are no nonverbal cues present. Make sure to be concise and professional when communicating in this course and to use the course Communication Tools appropriately. Students should review the [Rules of Netiquette](#) and follow them at all times when communicating in writing for this course.

**Communication Expectations:**

1. Students are expected to check Messages, Announcements, My Grades, and the Ask the Instructor Discussion Forum for communication from the instructor.
2. Students are expected to contact the instructor immediately should a problem occur that will affect meeting course deadlines. This communication should be sent through Messages.

3. If you have questions or issues in this course, you must let me know so I can work with you to solve them.
- If you have **course-related questions**, please access the **Support Forum** through the course menu and create a thread in the **Ask Your Instructor forum** with your question. I will answer your question for you and the class usually within 48 hours. Remember if you have a question, other students may have the same question, so don't hesitate to ask. To do this, follow these steps:
    - Access the Support Forum (under Communication) from the Course Menu on the left.
    - Select the Ask Your Instructor forum from the list.
    - Select Create Thread and type your question into the text box. Make sure to include a subject on the subject line. Then click Submit. You should see your message in the list at the bottom.
  - If you have a **personal concern or issue**, please use the **Messages** tool to contact me. I will usually respond to you within 48 hours. To do this, follow these steps:
    - Access Messages (under Communication) from the Course Menu on the left.
    - This program works like email. Select my name from the box and move it over.
    - Type a subject on the subject line and your question in the text box. Then click Submit.

I will use the following tools to communicate with you. In addition to the Ask Your Instructor forum, you should check these areas of the course every time you log into the course.

- **Announcements:** The instructor will post a weekly *Announcement* containing a list of assignments to be completed. Additionally, *Announcements* will be posted when the need arises.
- **Messages:** The instructor will send periodic emails to the class and individual students as the need arises and will answer personal questions in the Blackboard *Messages* tool.
- **My Grades:** Students should check *My Grades* for feedback on all assignments. Completed Rubrics will be attached to the Assignment by the instructor and can be accessed once the Assignment has been returned to the student.

**Valencia Student Core Competencies:** The faculty of Valencia College has established four Core Competencies that describe the learning outcomes: THINK, VALUE, COMMUNICATE and ACT. These general competencies can be applied in many contexts and must be developed over a lifetime. They specify how learning can be expressed and assessed in practice. They enable students and faculty to set learning goals and assess learning within and across the many disciplines of human inquiry. Further details about these competencies can be found at <http://valenciacollege.edu/competencies>.

**Student Code of Classroom Conduct:** Valencia is dedicated not only to the advancement of knowledge and learning, but is concerned with the development of responsible personal and social conduct. For more information, see <http://valenciacollege.edu/generalcounsel/>.

**Academic Honesty:** All forms of academic dishonesty are prohibited at Valencia College (Policy Number 6Hx28: 10-16). These include, but are not limited to, plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, and misuse of identification with intent to defraud or deceive. You must reference all sources used for all assignments using APA. If you adapt a lesson or use information from the Internet, a teacher's guide, or any other source to create or complete an assignment, you must include a reference page at the end of the assignment. Plagiarism will not be tolerated. For more information, see <http://valenciacollege.edu/generalcounsel/>.

**Students Requiring Academic Accommodations:** Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. For more information, see <http://www.valenciacollege.edu/osd/> or visit West Campus SSB, Rm. 102. Ph: 407-582-1523 Fax: 407-582-1326 TTY: 407-582-1222

**Attendance Policy:** Because of the interactive nature of this online course, students are expected to access the course several times per week. Attendance is taken each week. Students are counted present by completing assignments on or before the due date. The course should be accessed at least every 48 hours. If a student does not access the course within a seven consecutive day period, the student will receive an excessive absence notice. If a student does not access the course for two or more seven consecutive day periods during the semester, the student may be withdrawn from the course. Students are expected to contact the instructor via email should he or she have difficulty attending online.

**No Show Status:** Class attendance is required at the beginning the first week of the term. If you do not attend class during the first week, you may be withdrawn from the class as a “no show”. Presence in the course will be determined by completion of both the Introduction Discussion and the Orientation Quiz.

**Withdrawal Date:** To receive a “W” for the course, the withdrawal date is November 7, 2014.

**Make-Up Policy:** Due to the structure of this course, NO make-up will be allowed. There is, however, a brief late period for all papers. Exams cannot be made up.

**Possible Necessity of Schedule/Content Modification:** Course schedule and/or content may be changed at the professional discretion of the professor.

**Coursework:** Detailed descriptions and grading rubrics can be found in Blackboard for all assignments and discussions.

<b>Assignment</b>	<b>Points</b>
Orientation Quiz	25
Student Affidavit/Code of Ethics	25
Exams (3 total)	300
Field Experience Reflection Journal	150
Education Career Plan	100
Case Study #1	50
Case Study #2	50
Sunshine State Standards	50
Discussions	100
Teacher Interview	50
Philosophy Paper	100
Portfolio Entries	25

**Grading Scale:**

**A:** 900-1000   **B:** 800-899   **C:** 700-799   **D:** 600-699   **F:** 599 and Below

The purpose of the assignments in this course is to document that you have met the standards outlined by the Florida Educator Accomplished Practices (FEAPs) The competencies outlined in the FEAPs must be met in order to be considered a highly-qualified teacher in the State of Florida.

## **Florida Educator Accomplished Practices (FEAP's):**

1. Instructional Design and Lesson Planning
2. The Learning Environment
3. Instructional Delivery and Facilitation
4. Assessment
5. Continuous Professional Improvement
6. Professional Responsibility and Ethical Conduct

For more information see <http://www.fldoe.org/profdev/FEAPs/>.

**Discussion Protocol for an Online Course:** The Discussion Forum topics are a practical extension of the concepts of diversity. They are used to encourage peer interactions and to promote critical thinking with the course content. All students are expected to participate fully in these activities. In order to do so, students should follow the protocol below.

### **Due date and grading criteria for discussions:**

1. **Original responses to weekly discussions are due by Thursday at Midnight of the week the discussion is assigned.** See module in Blackboard and syllabus for specifics. (Up to 5 points)
2. Replies are due by Sunday at Midnight of the same week. You must reply to 3 other student's original responses to receive full credit. (Up to 5 points)
3. Late responses will receive a reduction in points equal to the number of days late.
4. Inadequate responses and missing replies will constitute a reduction in points.

### **How to post a message to this forum:**

- After accessing the Discussion Forum from the Learning Module, Click on the "Create Thread" button.
- Type in your subject on the subject line, and compose your discussion response.
- Click on the "Submit" button when you are ready to post your discussion topic.

### **How to reply to a message in this forum:**

- After reading another student's response or a reply to your response, click on the "Reply" button.
- Type your reply into the text box.
- Click on the "Submit" button when you are ready to post your reply.

### **A Quality Response:**

- Answer each part of the question thoroughly.
- Write about a paragraph (Several sentences) for each part/question.
- Be concise yet thorough.
- Uses complete sentences.
- Has correct grammar, spelling, capitalization and punctuation (no text speak)

### **A Quality Reply:**

- Addresses what was in the original post or reply that you are commenting on.
- Expresses your ideas thoroughly but concisely.
- Is more than encouragement or agreement.
- Uses complete sentences.
- Has correct grammar, spelling, capitalization and punctuation (no text speak)

**Technical Help Available 24/7:**  
 Call Online Help at 407-582-5600  
 or email <mailto:onlinehelp@valenciacollege.edu>

<b>Course Description</b>	<ul style="list-style-type: none"> <li>• A <b>fully online course</b> conducted in an <b>asynchronous format</b>.</li> <li>• This is an <b>interactive course</b> not an independent study.</li> </ul>
<b>How an Online Course Is Different from a Face-to-Face Course</b>	<ul style="list-style-type: none"> <li>• <b>It can feel overwhelming—especially in the first week.</b> You’ve probably forgotten how ill-at-ease you felt when you first went to school, but taking an online class for the first time is very similar. It takes a while to learn your way around the “virtual campus”.</li> <li>• <b>It fits more easily into your schedule.</b> However, since you will do most of your work at home, <b>it requires more self-discipline</b> in setting aside time to study and participate in the course’s learning activities.</li> <li>• As in any course in which you want to do well, <b>this course will take more time than you expect.</b> Plan to spend at least 6 hours per week working on course requirements.</li> <li>• <b>All reminders of when things are due are electronic.</b> If you don’t access the course regularly, you may miss key assignments and due dates. You should access the course at least every other day (4-5) times per week.</li> <li>• You will collect, reflect on, and respond to information that you have gathered. In an online course, <b>responsibility for learning rests equally on participants and the instructor.</b></li> <li>• It works best when you <b>enjoy using technology and interacting with others online.</b></li> </ul>
<b>What You Will Need to Be Successful</b>	<ul style="list-style-type: none"> <li>• Access to a <b>computer with a high-speed connection.</b>  <a href="http://valenciacollege.edu/oit/learning-technology-services/student-resources/getting-started-online/system-requirements.cfm">http://valenciacollege.edu/oit/learning-technology-services/student-resources/getting-started-online/system-requirements.cfm</a></li> <li>• <b>Basic computer skills</b>, such as the use of word processing and presentation software, sending email with attachments, uploading and downloading files from external sources.</li> <li>• An <b>open-minded attitude, personal honesty, and a willingness to share</b> your knowledge and ideas with others.</li> <li>• The belief that <b>online learning is more convenient, but not easier</b> than face-to-face learning.</li> <li>• The belief that <b>quality learning can happen anytime and anywhere.</b></li> <li>• An <b>interest in self-reflection.</b></li> </ul> <p style="text-align: right;"><i>From: The Virtual Student by Palloff and Pratt</i></p>
<b>Online Course Components (that you will find on the course website)</b>	<ul style="list-style-type: none"> <li>• <b>Syllabus</b> including a description of course, requirements, the course schedule and expectations of participants, posted on course website.</li> <li>• <b>Web links</b> for required, online reading.</li> <li>• <b>Threaded</b> discussions.</li> <li>• <b>Assignments</b> (or learning activities).</li> <li>• <b>Assessments</b> in the form of exams and quizzes.</li> <li>• <b>Course email</b> to facilitate communication among participants.</li> </ul>

<p><b>My Expectations of You</b></p>	<ul style="list-style-type: none"> <li>• Have <b>access</b> to computer equipment necessary to run Blackboard.</li> <li>• <b>Active engagement</b> in all course activities, readings and discussions.</li> <li>• <b>Access the Blackboard at least every other day</b> to check for new communication.</li> <li>• <b>Complete all learning activities on time.</b></li> <li>• Provide <b>substantive feedback</b> to peers</li> <li>• <b>Develop/refine materials</b> you can use in your classroom.</li> <li>• Practice professional ethics.</li> <li>• Observe the <a href="#">Rules of Netiquette</a>.</li> <li>• <b>Provide feedback-</b> Complete an online evaluation of this course.</li> </ul>
<p><b>What You Can Expect From Me</b></p>	<ul style="list-style-type: none"> <li>• <b>Prompt responses</b> to your questions and emails, within 48 hours M-F.</li> <li>• <b>Daily monitoring</b> of course website M-F.</li> <li>• <b>Thoughtful discussion facilitation</b> (although I may limit my involvement so you spend more time in discussion with peers).</li> <li>• <b>Prompt action</b> on technical problems within my control, such as broken links, file size, discussion settings, etc.</li> <li>• <b>Respect</b> for your area of expertise, as well as for your ideas and opinions.</li> </ul>
<p><b>Tips For Success</b></p>	<ul style="list-style-type: none"> <li>• <b>Perform the Browser Check on the Blackboard log-in page</b> BEFORE beginning course work. Performing this tune-up ensures optimal performance.</li> <li>• <b>Print a copy of the course syllabus and schedule.</b> Keep it by your computer.</li> <li>• <b>Work offline if you prefer-</b>print your assignments and read them offline, use a word processor to compose your work before posting them to the course.</li> <li>• <b>Check the course website and course email regularly</b> (At least every other day).</li> <li>• <b>If you have a question,</b> post it on the course discussion board in the “Ask the Instructor” Forum. Often a colleague will have a good answer for you.</li> <li>• <b>Set aside specific times during the week to complete class activities.</b> If not, your other work will expand to fill all the time you have.</li> <li>• <b>Expect electronic glitches/power outages and plan ahead.</b> Don’t wait until the last minute to submit your work.</li> <li>• If the course website has been working well for you, but begins to “act up,” contact the <b>Online Help Desk</b> immediately (407-582-5600).</li> <li>• <b>Maintain back-up copies of all of your coursework</b> on a flash drive.</li> </ul>
<p><b>Questions?</b></p>	<ul style="list-style-type: none"> <li>• <b>About the course:</b> Post them in the Discussion Forum called “Ask the Instructor”.</li> <li>• <b>Personal or private:</b> Email me in Blackboard in Messages.</li> </ul>

**What's Next?**

- After reading the syllabus, you may be asking yourself, **Is Online Learning for Me?**
- To find out, **complete the following:**
  1. **Take these 4 Quizzes** <http://valenciacollege.edu/oit/learning-technology-services/student-resources/amiready/skill-requirements.cfm>
  2. **Investigate the Skillshops** available <http://valenciacollege.edu/student-services/skillshops.cfm>
  3. If you have not done so already, **work through the Valencia 101 tutorials** <http://valenciacollege.edu/oit/learning-technology-services/student-resources/getting-started-online/online-101.cfm>

SAMPLE